



Loanends Primary School

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APRIL 2024 UPDATE

8 April 2024

Dear Parent

Please note the following:

School Calendar Term 3

Monday 6 May	Closed for Bank Holiday
Tuesday 7 May	Staff Training- closed for pupils
Monday 27 May	Closed for Bank Holiday
Tuesday 28 and Wednesday 29 May	Staff Training- closed for pupils
Friday 28 June	School Closes at 12:15pm

- **IMPORTANT REMINDER:** School opens at 8:45am. Pupils are parents' responsibility until then, unless pupils are booked in for the Morning Club. Just a reminder that parents SHOULD NOT enter the playground; or open the gate. Pupils should be left at the side gate.
- **LATENESS is *still* an ongoing problem.** Please ensure your child is in school for a prompt start at 9:00am. Lateness is recorded and is shown on the pupil's electronic attendance record. After consultation with the Education Welfare Officer, who monitors attendance, I may write to parents to ask them to make improvements!
- **PARKING:** Local residents have raised concerns about parents parking directly outside their driveway obstructing their view on the main road as they exit. I am asking that you are courteous and considerate and avoid parking within the yellow markings to allow residents a safe exit from their own driveway. Don't be offended if you are asked to move. Residents are considering taking this matter to the Council. Thank you in anticipation of your cooperation.
- **PASSPORTS:** Unfortunately, the Principal or teachers no longer can sign passports. This is regrettable but this is the advice that has been given to us.
- **ABESNCES:** We would be very grateful if you could provide a written reason for absence to keep our registers up to date. If a reason isn't provided, the pupil will be marked with an "n" code (No reason given). For ease of administration, please use the tear off slips to provide reasons(s) for absence and return to the class teacher. These are available on the school website. Absences are monitored by the Education Welfare Officer. "Miss School Miss Out Strategy" highlights the following:

95% attendance = 9 days' absence

85% attendance = 28 days' absence

90% attendance = 19 days' absence

80% attendance = 38 days' absence

Taking family holidays during term time is not recommended and I cannot grant permission for such requests. I would therefore advise parents to arrange holidays outside of term time. Should parents decide to take holidays during term time, this must be put in writing to the Principal and will be held on file and copied to the EWO if required. **Teachers will not provide work in advance.** The worksheets and homework assignments that have been missed can be requested when a pupil returns from holiday and not before departure.

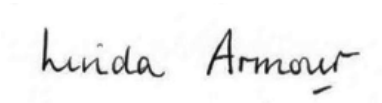
We all have a collective responsibility in trying to achieve high standards of attendance.

- **PROTOCOLS:** You are already familiar with the protocols of referring FS/KST1 matters to Mrs Watson and KST2 queries to Mr Hyde. Of course, your concern or query should always, in the first instance, be addressed to the class teacher. It would be most helpful, if you could give some indication of the nature of your query to the

Secretary, so that the appropriate member of staff can prioritise responses. Any SEN enquiries should be directed to Mrs Hegarty.

- **Just a reminder** that dogs should not be brought onto the school premises-except for Guide Dogs.
- **Menu:** The menu sent out on Seesaw before is a rolling menu. Any amendments/changes will be notified where possible. School meals should be booked and paid for in advance. We appreciate that this isn't always possible. If a meal is booked 'late' through the school office/kitchen, please pay any outstanding monies as soon as possible. Thank you.
- **Lost Property:** We have a FULL lost property box which includes coats, welly boots, water bottles etc. Please feel free to call into the foyer to check if your child has lost an item. It is important that all belongings are labelled to help us reunite them with their owners! Unclaimed items will be disposed of at the end of this week.
- **After School Activities and dates:** This information is posted on our website (under the News Tab). Please print off, note, and read through for your records. A new list will be issued for Term 3.
- **Dairy Dates:**
 - **P6/7 School Trip to Edinburgh:** Parents' Meeting **Wednesday 1 May at 7:00pm.**
- **Advance Notice:** Sports Day- Friday 7 June
- **Advance Notice: P7 Leavers' Assembly: Friday 21 June 2024 at 9:30am** - More details will be sent out closer to the time. Last day for P7s will be **Tuesday 25 June at 3:00pm.**

Yours sincerely

A handwritten signature in black ink that reads "Linda Armour". The signature is written in a cursive style with a small horizontal line under the 'r'.

Mrs L Armour
Principal